NAME OF PERSON

THEIR JOB TITLE (IF KNOWN)

NAME OF ORGANISATION

INSERT ADDRESS, OR

(Via Email)

Dear friend,

I am writing to you as a member of TSSA Union, to bring to your attention an important issue that will impact people in our community - the government’s plans to close ticket offices at rail stations.

The people your organisation represents should know they have only until Wednesday 26th July to have their say in the public consultations.

I would also like to invite you to our campaign event INSERT DETAILS.

I also ask that you please circulate the information on how to participate in the consultation to your members and service users.

Individuals and your organisation can share the impact of the government plans on them of any ticket office closure using the links or the freepost address, overleaf.

Ticket offices are essential to our communities. They make stations safer, make it easier to get the best deal on tickets, and help passengers access the railway.

TSSA members work in ticket offices. There are thousands of jobs that will be cut.

[I work in the ticket office at NAME OF STATION.]

Machines are confusing, break down, and are difficult to use if you have arthritis, sight difficulties, and other disabilities.

It is harder to find the right ticket, especially the cheapest ticket on a machine, or online. Ticket office staff are there to help and have the expertise to do so.

Across England, ticket office staff sell as many as 360million tickets a year. They are essential both to the railways, and the communities they serve. Please see the enclosed briefing on the issues from TSSA.

If you want to get involved in our TSSA campaign, please look at our website for more information <http://bit.ly/TSSATicketOffices>

Yours faithfully,

YOUR NAME AND CONTACT DETAILS

Public Consultation links:

**Transport Focus:** [**https://www.transportfocus.org.uk/train-station-ticket-office-consultation/**](https://www.transportfocus.org.uk/train-station-ticket-office-consultation/)

**Freepost RTEH-XAGE-BYKZ, Transport Focus, PO Box 5594, Southend on Sea, SS1 9PZ**

**London Travelwatch for all London stations:** [**https://www.londontravelwatch.org.uk/ticket-offices-have-your-say/**](https://www.londontravelwatch.org.uk/ticket-offices-have-your-say/)

**Freepost RTEH-XAGE-BYKZ, London TravelWatch, PO Box 5594, Southend-on-Sea, SS1 9PZ**

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