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TSSA 2019 ANNUAL CONFERENCE: GLASGOW

Standing Orders Committee - Call Sheet and Guidance

Delegates are required to make themselves available to attend Standing Orders Committee in the Hilton Hotel, William St, Glasgow from **1300hrs** on **Saturday 8th June 2019** as indicated on this Call Sheet. All delegates are asked to arrive early if possible so that we can progress through items as fast as possible.

As in recent years, we are not calling delegates for items that stand alone without amendments. Delegates are welcome to attend if they wish to suggest a link between their item and another on the Agenda.

Time	Item Nos	Branches/SOGs
1300	Emergency motions	EC and any branches or SOGs that have submitted amendments to emergency motions (other than E1) that were circulated before Conference to pick up papers
1305	7-9 13-19	Anglia South General, Disability Working Group, EC, Euston, Lancs & Cumbria General, London North West Retired, London South & West General, Merseyside General, Network Rail North London, North East Operations, North East Retired, Retired Members' Group, Southeastern Metro, Wales No 1, West of Scotland General, Women in Focus
1315	20-25	Anglia South General, Crewe & Cheshire General, EC, Euston, Future TSSA, London & Southern Retired, LT Retired, Network Rail London South, Southeastern Metro, Wales & Western Retired, Yorkshire General
1320	28, 30, 31, 35, 36	Anglia South General, Disability Working Group, EC, Euston, Irish Committee, Kent, Lancs & Cumbria General, LT Retired, LU MATS & Operating Managers, Network Rail North London, Retired Members' Group
1325	38, 40, 45, 48	Disability Working Group, EC, Lancs & Cumbria General, London & Southern Retired, London Bus & Rail Operators, Retired Members' Group, Southeastern Metro, Yorkshire General



Time	Item Nos	Branches/SOGs
1330	57, 58	Anglia South General, EC, North East Operations, Retired Members' Group, TfL Central, Wales No 1
1335	61, 62, 64	Anglia South General, EC, Euston, Future TSSA, Irish Committee, Kent, South East Wales General, Yorkshire General
1340	66, 68, 70	Crewe & Cheshire General, EC, Network Rail North London, North East Retired, Retired Members' Group, South East Wales General, Swindon & Chippenham
1345	73, 74, 75, 77	EC, E-Mix, Future TSSA, Irish Committee, Kent, London Bus & Rail Operators, LU MATS & Operating Managers, Southeastern Metro, Women in Focus, Yorkshire General
1350	E1 and other emergency motions	Anglia South General, EC, Yorkshire General and any branches or SOGs that have submitted amendments to emergency motions that were circulated before Conference
1400		Standing Orders Committee Closed

SOC will be as flexible as practicable with branch or SOG delegate absence at the time the motion is called in SOC if we have written notification in advance (by letter or email) from an officer of the Branch or SOG. This information is to be with us by Wednesday 5 June 2019 if possible.

It will help the SOC to prepare if SOGs and branches advise SOC in advance, via Head Office or to our email address (soc@tssa.org.uk), their positions on motions and amendments, and particularly if any composite motions can be agreed beforehand by the branches and SOGs involved and submitted in writing.

Delegates delayed en route should advise the Hilton Hotel, Glasgow, telephone 0141 204 5555. Please say you are part of the TSSA Conference and ensure they have your name and who you are representing.

We will not automatically cause a motion or amendment to fall if a delegate cannot be present at SOC and we have been advised of fair reason for the delay. A motion may still fall if the proposer is not present when it is due for debate, subject to the provisions of Conference Regulation 10.

Emergency Motions

Branches and SOGs are reminded that with the compressed timetable for Conference, scope for dealing with emergency motions is very tight.

In past years, concern has been expressed about the number of emergency motions being placed before the SOC during the course of Conference week. In this respect, motions in the Final Agenda for Conference are submitted following consideration and approval by the Branch concerned. The SOC considers that, where feasible, emergency motions should also

have been the subject of the same consideration and approval by the Branch.

An emergency motion based on events before the conference is, therefore, unlikely to be accepted by the SOC unless it has been discussed and agreed beforehand at a Branch meeting and submitted with the signatures of the Branch Chair and Correspondence Secretary, if this was practicable. SOC will consider the eligibility of emergencies on the basis of whether Branches and/or Branch Committees could have authorised the Branch delegate to submit the terms of the emergency prior to the Conference. The SOC have also asked me to request Branches to give notice of any emergencies, in writing, prior to the commencement of Annual Conference where this is possible. Please see Conference Regulation 8 and note that **emergency motions that have arisen before Saturday 8th June must be submitted to SOC by 1400 on the 8th June.**

The SOC have asked me to emphasise that matters arising whilst Conference is in session which prompt the tabling of an emergency motion will be considered within established procedures and practices.

Yours sincerely



Manuel Cortes
General Secretary

TO EC, SOC, ALL BRANCHES AND SOGs, Delegates to Annual Conference

