



## NOTES FOR GUIDANCE:

All resources required to become an Equality Representative can be found at [www.tssa.org.uk/equalityreps](http://www.tssa.org.uk/equalityreps).

To be a TSSA Equality Representative, or to nominate a colleague for this position, you must:

- be a member of TSSA;
- be employed by the company for members you will represent;
- be in a grade/band for which TSSA has or is seeking collective bargaining rights;
- support the principles of TSSA's Equality Agenda and your company's: Equality, Diversity and Inclusion Policy(s).

It is preferable you have a minimum of six months service with your company.

For more information on TSSA's Equality Agenda, please visit:

[www.tssa.org.uk/equality](http://www.tssa.org.uk/equality)

You may be one of the first Equality Representatives for your company. Please discuss your rights as a TSSA Equality Representative with your TSSA Organiser. For information on training for your role, please visit:

[www.tssa.org.uk/education](http://www.tssa.org.uk/education)

If you need any more information on any of the above then contact our Members' Helpdesk on 0800 328 2673 or [enquiries@tssa.org.uk](mailto:enquiries@tssa.org.uk).

All information on the nomination form will be treated by TSSA as strictly confidential.

You can scan and send your completed forms to Nadine Rae [raen@tssa.org.uk](mailto:raen@tssa.org.uk)

*The completed original nomination form should be sent to:*

**Nadine Rae**  
**TSSA Organising Director - Equalities, Education and Projects**  
**Devonshire Buildings**  
**16-17 Devonshire Square**  
**London EC2M 4SQ**

Please note, we are not able to accept nomination forms without the signatures of both the candidate and all the nominators.