Will Boisseau Business & Support Services Walkden House, 16-17 Devonshire Square, London EC2M 4SQ

email: supportservices@tssa.org.uk helpdesk: 0800 328 2673 (freephone)

www.tssa.org.uk

Circular 61 | 03 October 2022

Circulation to: EC; all Branches; SOGs; SOC; Irish Committee; Divisional Councils



ANNUAL DELEGATE CONFERENCE 2023, Cork

The 2023 Annual Delegate Conference will be held at the Clayon Hotel Cork City, Lapps Quay, Cork City Centre T12 RD6E from Saturday 3th to Monday 5th June 2023. Details will follow as to whether the conference will be hybrid.

It is expected that all delegates, Executive Committee, Standing Orders Committee etc. will be accommodated at this hotel on a 24hr delegate package on Saturday and Sunday nights. If accommodation is required on Friday night then please let us know. In the event of any uncertainty caused by the Coronavirus pandemic, timely updates will be provided to Branches.

It has been established by previous Conference decisions that there should be restrictions on motions relating to pay and conditions of service. Motions that seek to change policy on claims that are under discussion with Management or are in the process of submission to an arbitration body are not allowed unless the claim has not been finalised two years after 31 October of the year in which the Conference adopted the policy.

NEW DELEGATES

In helping new delegates understand and follow Conference procedures, it is suggested that Branches and Divisional Councils put in place a "buddy" system so that if a new delegate has any concerns/queries, there is an experienced delegate nominated who can provide assistance. This may be particularly helpful for 'one delegate' Branches where a new delegate may feel isolated with no easy access to help when they might need it. Branches and Divisional Councils are therefore actively encouraged to give new delegates all the help they need.

DISABLED ASSISTANCE/ACCESS

If any delegate to Annual Conference has a disability, please ensure you indicate this on the delegate form or by emailing supportservices@tssa.org.uk. If there is any

particular assistance we can give please let the Conference Organiser know as soon as possible and we will try to accommodate such requests. For instance, if a Branch/SOG needs a large print copy of the Agenda or specific IT support for visually impaired members please email me at supportservices@tssa.org.uk

GENERAL

If you have any queries concerning conference, please e-mail me at supportservices@tssa.org.uk

Branches and/or SOGs wishing to contact the SOC or Scrutineers directly can do so via:

SOC@tssa.org.uk

Scrutineers@tssa.org.uk

Will Boisseau TSSA Support Services